



ROANOKE REGIONAL AIRPORT COMMISSION

NOVEMBER 22, 2016
8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

1.A. Approval of Prepared Agenda

2. CONSENT AGENDA

C-1 Minutes of the regular monthly meeting held on September 20, 2016.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-2 Roanoke Regional Airport Commission Air Traffic Report – September 2016.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Video Month In Review:

4. Hearing of Citizens Upon Public Matters

5. Reports of Airport Businesses

6. Reports through/from the Executive Director

- A. A report from the Director of Planning and Engineering with regard to authorizing a tunnel inspection agreement with VDOT. **(Resolution No. 30-112216)**
- B. The monthly Air Service Update from the Director of Marketing and Air Service.
- C. The monthly financial report from the Commission Treasurer.
- D. A report from the Director of Finance and Administration with regard to authorizing procurement of health insurance for calendar year 2017 from Anthem Health Plans of Virginia, Inc. trading as Anthem Blue Cross Blue Shield of Virginia. **(Resolution No. 31-112216)**
- E. A report from the Executive Director with regard to authorizing a retiree health insurance contribution for 2017. **(Resolution No. 32-112216)**
- F. A report from the Executive Director with regard to awarding concession agreements and leases to four automobile rental car operators. **(Resolution No. 33-112216)**

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- G. A report from the Executive Director with regard to authorizing Amendment No. 1 to the Commission's By-Laws to allow electronic participation in board meetings. **(Resolution No. 34-112216)**
 - H. A report from the Executive Director with regard to adopting a schedule of meetings for 2017.
7. Motions and Miscellaneous Business:
- A. Comments by Executive Director.
 - B. Inquiries and/or Comments by Commission Members.
8. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to five minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.