



## ROANOKE REGIONAL AIRPORT COMMISSION

APRIL 19, 2022  
8:30 a.m.

### TENTATIVE AGENDA FOR THE COMMISSION

Any requests to speak must be emailed to: [Danielle.poe@flyroa.com](mailto:Danielle.poe@flyroa.com) no later than 5:00 p.m. on Friday, April 15th, 2022. Each speaker will be allotted three minutes.

1. Call to Order -- Roll Call

#### CONSENT AGENDA

2. Minutes of the regular monthly meeting held on March 15, 2022 and the special meeting held on March 24, 2022.

RECOMMENDED ACTION: Receive and file

#### Information Items

3. Executive Director's Report
4. Monthly Financial Report
5. Runway 5K Update
6. Public Comments on Airport Matters

#### New Business

7. A report and recommendation to approve a resolution authorizing a Letter of Credit agreement with Atlantic Union Bank as proof of financial responsibility concerning an Underground Storage Tank located on Nordt property. **(Resolution No. 10-041922)**
8. A report and recommendation to approve a resolution authorizing a pledge of PFC Revenues to Series 2021A Bond. **(Resolution No. 11-041922)**

## Closing

9. Inquiries and/or Comments by Commission Members
  
10. A motion to go into Closed Session for the following purposes,
  - I. Discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to section 2.2-3711.A.(3), Code of Virginia (1950), as amended, related to the Roanoke-Blacksburg Regional Airport Master Plan.
  
  - II. Certification of Closed Meeting
  
11. A motion to go into Closed Session for the following purposes,
  - I. Discussion of the award of a public contract involving the expenditure of public funds and a discussion of the terms of such contract, including substantive provisions of a request for proposal, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Commission pursuant to Section 2.2-3711.A.29. of the Code of Virginia, 1950, as amended.
  
  - II. Certification of Closed Meeting
  
12. Adjourn

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**Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.**

**In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.**