



ROANOKE REGIONAL AIRPORT COMMISSION

FEBRUARY 15, 2022
8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

Any requests to speak must be emailed to: Danielle.poe@flyroa.com no later than 5:00 p.m. on Friday, February 11, 2022. Each speaker will be allotted three minutes.

1. Call to Order -- Roll Call

CONSENT AGENDA

2. Minutes of the regular monthly meeting held on January 27, 2022.

RECOMMENDED ACTION: Receive and file

Information Items

3. Executive Director's Report
4. Monthly Financial Report
5. Public Comments on Airport Matters

New Business

6. A report and recommendation to approve a five-year lease extension with Federal Express Corporation. **(Resolution No. 04-021522)**
7. A report and recommendation to approve a resolution authorizing the filing of one or more applications to impose and use a Passenger Facility Charge (PFC) at the Roanoke-Blacksburg Regional Airport for projects included in the Airport's seventh PFC Program, and the authorizing the imposition of a PFC of \$4.50 per enplaned passenger. **(Resolution No. 05-021522)**
8. A report and recommendation to approve Contract 6300 for Airport Engineering Services with RS&H to provide Engineering Design Services for the Runway 16-34 EMAS Replacement Project. **(Resolution No. 06-021522)**
9. A report and recommendation to approve Amendment No. 25 to Contract 5984 for General Engineering Services with Thompson & Litton, Inc. to provide Engineering Design and Bid Services for the Parking Lot Rehabilitation Project. **(Resolution No. 07-021522)**

Closing

10. Inquiries and/or Comments by Commission Members.

11. A motion to go into Closed Session for the following purposes,
 - I. Discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to section 2.2-3711.A.(3), Code of Virginia (1950), as amended, related to the Roanoke-Blacksburg Regional Airport Master Plan.

 - II. Certification of Closed Meeting

12. Adjourn.

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.