

Roanoke Regional Airport Commission

Request for Qualifications (RFQ)

Design and Construction of an Airport Hangar Facility

Issue Date: July 21, 2020

Questions Due: August 11, 2020

Request for Qualifications Due: August 18, 2020

Contact: Richard Osborne, Director of Planning and Engineering
Richard.Osborne@flyroa.com

The Roanoke Regional Airport Commission (RRAC) is soliciting a Request for Qualifications (RFQ) from qualified firms or teams of firms interested in being considered for inclusion on a pre-qualified short list for the permitting, design and construction of an 80' x 80' aircraft hangar facility at Roanoke Blacksburg Regional Airport (Airport).

Offerors will submit their response to the RFQ either by mail or hand delivery to the Airport Commission offices located at: 5202 Aviation Drive, Roanoke, VA 24012. The deadline for submission of the RFQ is 2:00 p.m. on August 18, 2020.

The RFQs will be evaluated by a Selection Committee of Commission employees. Following a review of the RFQs received, the Selection Committee will identify a short list of firms and invite those firms to submit an RFP for the Design and Construction/Build of an Airport Hangar Facility at a later date. The Commission may reject all submittals and re-advertise the RFQ in the same form or as may be amended.

The Commission shall send an RFP to the D-B offerors on the short list for the project and shall request formal proposals from them.

Facility Requirements

The proposed hangar is to be 6400 square feet, with a hangar door height of 24'9" and width of 80'.

The hangar is to be a pre-engineered metal-skinned metal structure constructed on a concrete slab. The building's utility systems will include

domestic water, fire protection (if required), power, sanitary sewer, and communications. Design of the facility will be subject to City of Roanoke Department of Planning, Building and Development review.

All Offerors shall have a licensed Class "A" Contractor and an Architect or Engineer registered in the Commonwealth of Virginia as part of the Project team.

The selected consulting firm/team will effectively demonstrate their leadership and expertise in industrial building design, including aircraft hangars, with in-depth technical expertise and proven internal processes for effective development and coordination, cost control and schedule management.

Clarifications

Any request for clarifications must be made in writing and must be received at least five (5) business days prior to the submittal deadline. Address clarifications to Richard Osborne, Director of Planning and Engineering Richard.Osborne@flyroa.com who will respond to all parties sent the RFQ.

Selection Criteria and Content

Offerors shall respond to each criterion listed below. Submittals should be clear and concise and formatted as outlined below to provide the Selection Committee with the following information and allow for consistent evaluation of each submittal:

- **Cover Letter**
Provide a cover letter that introduces the firm or team members. Discuss services offered, size and office location (s) of the firm(s).
- **Qualifications and Capabilities**
Describe the qualifications and capabilities of the firm or team to complete all anticipated aspects of the project. Contractor must demonstrate that he has sufficient financial ability to perform the Contract.
- **Specific Relevant Experience**
Describe any specific experience in completing at least three (3) projects similar to project and size at an operating airport over the past ten (10) years.

Provide contacts for each experience listed. Discuss the firm or team's understanding of Airport-specific design issues such as aircraft and building security, line of sight, avigation easements, etc.

- **References**
Provide a list of three (3) references that have specific knowledge of similar work performed by the firm and/or team members.

Submittal Requirements

Four (4) printed and one (1) electronic copy of the Statement of Qualifications (SOQ) must be provided. The Statement of Qualifications shall be no more than 10-single-sided pages (including any attachments and/or appendices) in length.

Statements of Qualification should be hand delivered or mailed to:

Roanoke Regional Airport Commission
Attention: Richard Osborne, Director of Planning & Engineering
5202 Aviation Drive
Roanoke, VA 24012
(540) 362-1999, extension 319
Richard.Osborne@flyroa.com

The Commission reserves the right to reject any and all submittals, to waive any irregularities in the submittals received, and to accept the submittal deemed most advantageous to the interests of the Commission. All proposals become the property of the Commission. The Commission is an equal opportunity employer and encourages the use of local businesses, small business and DBE participation.